

INSTRUCTIONS FOR COMPLETING THE APPLICATION FOR REGISTRATION IN THE CYPRUS REGISTER OF SPEECH-LANGUAGE PATHOLOGISTS

A. APPLICATION

Please read the contents of the application carefully and follow the instructions below.

According to the Registration of Speech-Language Pathologists Law of 2001(L.136(I)/2001), as amended by Laws 55(I) of 2004 and 35(I) of 2021 (the Registration of Speech-Language Pathologists (Amendment) Law of 2021), it is mandatory to register with the Cyprus Register of Speech-Language Pathologists and obtain an annual Professional Licence to practice.

The application must be properly completed in order for it to be assessed by the Cyprus Registration Council of Speech-Language Pathologists. The Council's decision is sent to you in writing within a period not exceeding 3 months from the date of receipt of the duly completed application.

If the application is not duly completed, it will remain pending until all required information is completed or attached.

For any questions or clarifications regarding the completion of the application form, please contact the Registration Council of Speech-Language Pathologists at 22210456 and/or info@strc.org.cy.

B. SUBMISSION OF THE APPLICATION

Applications sent electronically or by fax will NOT be accepted.

The completed application for registration can be hand-delivered to the office of the Cyprus Registration Council of Speech-Language Pathologists at 30A Andreas Demetriou, 2024 Strovolos, Nicosia or sent by post, preferably by registered mail, to the following address:

**Registration Council of Speech-Language Pathologists
P.O. BOX 16138
2086 Nicosia – Cyprus**

C. REGISTRATION FEE/ REGISTRATION CERTIFICATE AND PROFESSIONAL LICENCE

Registration Certificate:

Once the application for registration is approved, the fee of €51.26 must be paid for the issue of the Registration Certificate (pursuant to Article 4(1) of the Registration of Speech- Language Pathologists Regulations of 2005).

The Registration Certificate is the only proof that the practitioner is a speech-language pathologist registered with the Cyprus Registration Council of Speech-Language Pathologists.

The said Certificate is sent after the payment of €51.26 has been made to the Council's account. Once the payment has been finalised, the Registration Certificate will be prepared and sent by post.

Professional Licence:

If you intend to work as a speech-language pathologist in the Republic of Cyprus during the current year, you must obtain an annual professional licence. According to the Registration of Speech-Language Pathologists Law (L.136(I)/2001/Part IV/Article 9(1)), "no registered speech-language pathologist may practice unless he/she has obtained an annual licence from the Registration Council". The licence will be sent to you electronically after payment of €34.17 has been made to the account of the Registration Council of Speech-Language Pathologists.

You can pay for your Registration Certificate or your annual Professional Licence by:

1. Transfer / Cash Deposit / Bank Order to the following account:

Bank: Hellenic Bank

Account name: SYMVOULIO EGRAFIS LOGOPATHOLOGON

Account Number: 121-01-346304-01

IBAN: CY80005001210001210134630401

Hellenic Bank SWIFT: HEBACY2N

*If your deposit is made in **CASH**, you will have to deposit an **additional €3 (€34,17 + €3,00)** to cover bank charges.

When making the payment please **mention your full name and Registration Number in the "description" field.

2. Online Payment via JCCsmart

Visit www.jccsmart.com and search for the organisation under the name of CYPRUS REGISTRATION COUNCIL OF SPEECH-LANGUAGE PATHOLOGISTS

3. Online Payment through the Council's website

4. Payment by card at the Council's offices

By arrangement with the secretary, during office hours.

D. ACCOMPANYING DOCUMENTS

The application must be accompanied by the following documents:

1. Degree in Speech-Language Pathology/Therapy;
2. Original transcripts;
3. Certificate of equivalence from KY.S.A.T.S.;
(Note: NOT required for graduates of public and private universities in Cyprus);
4. Certificate/Attestation of completion of clinical practice/internship from the relevant University;
5. Colour photocopy of a valid ID or Passport clearly showing the photograph and details of the applicant;
6. Recent passport-type photograph (full-face, directly facing the camera);
7. Original Certificate of Clear Criminal Record issued within the last 3 months and valid at the time of application. In case the applicant has been residing in Cyprus for more than 6 months, the Certificate of Clear Criminal Record must be issued by the Cyprus Police. In case of shorter stay, the certificate must be issued by the applicant's country of origin;
8. For foreign applicants: a certificate of registration and practice of Speech-Language Pathology, valid according to the legislation of the applicant's country of origin (where the applicant is or has been practicing Speech-Language Pathology).

***The documents referred to in points 1-6 must be original or true copies.**

D1. Certification of Accompanying Documents

- All accompanying documents issued by an authority or organisation of another state must be duly certified in accordance with the Convention Abolishing the Requirement of Legalisation for Foreign Public Documents (Ratifying) Law of 1972 (Apostille).
- If the accompanying documents have been issued by an authority or organisation of a State which has not ratified the Convention Abolishing the Requirement of Legalisation for Foreign Public Documents, concluded at The Hague on 5 October 1961 (Apostille), they must bear a diplomatic certification.
- Where the accompanying document requested is a copy, it must be certified in the same way.

D2. Languages of Supporting Documents

- All documents submitted with the application must be in Greek or English. Otherwise they must be accompanied by an official translation into one of these languages
- For translation purposes, please refer to the Register of Sworn Translators which can be found at <https://www.pio.gov.cy/en/register-of-sworn-translators.html>

E. LANGUAGE REQUIREMENTS

- Pursuant to subparagraphs (1) and (2) of Article 7A of the Registration of Speech-Language Pathologists (Amendment) Law of 2021, a very good knowledge of the Greek language is required for practicing the profession anywhere in the Republic.
- In order for the applicants (whose mother tongue is not Greek) to prove their proficiency in Greek, a certificate of success in the examinations conducted by the Examinations Service of the Higher Education Department of the Ministry of Education, Culture, Sport and Youth is required or any certificate or attestation proving the level of very good knowledge of the Greek language from another recognised body from the country of origin of the applicant.

F. GENERAL INFORMATION

You are hereby informed that in the context of the implementation of Directives 2005/36/EC / 2013/55/EC and 2006/123/EC and the harmonising legislation Law 31(I)2008 and Law 76(I)2010, respectively, the Council, for the purpose of simplifying the procedures and administrative cooperation required for the examination of an application for membership, may, through the Internal Market Information System (IMI), request and obtain information concerning the applicant from the Competent Authority of another Member State where the applicant has declared that he/she is a registered member.

Additionally, in the event that a person registered in the Register maintained by the Council submits a request for registration in a Register of a Competent Authority of another Member State of the European Union or the European Free Trade Association, the Council, for the purpose of simplifying the procedures and administrative cooperation required for the examination of a request for registration of a member, may, upon request, communicate to the Competent Authority of the host Member State, through the IMI system, information concerning the applicant relevant to the subject matter of the application for registration.

For more information on the operation of IMI, please visit <http://ec.europa.eu/imi-net> or the website of the Ministry of Energy, Commerce and Industry: <https://meci.gov.cy/en/>